

*Minutes**April, 2014*

Board Meeting, Wed., 4/9/14, 7 pm Quarterly Business Meeting, Tue., 4/15/14, 7:00 pm	Panera Bread, Tiedeman Road & I-480 Valley Forge High School, Room 101
---	---

President's Report - Linda Reik-Brown '65

1. "The Parma City School District has begun its Strategic Planning process with the mission to ensure input from the communities we serve to guide the future of your schools. It is our hope that this process ensures ample opportunity for you to provide input to the PCSD on the course you'd like us to follow." Meetings with groups throughout Parma, Parma Heights and Seven Hills have been occurring since March. Dr. Graham has asked me to participate on the Board of Education focus group and their meeting is on Thursday, 4/17/14.
2. The office issue has been put to rest. The majority feel we should keep it at the school. Since the access from the parking lot to the office is a physical challenge for me (although I am grateful for an elevator key) I have not been able to maintain a regular presence at the building this winter. So we have no choice but to remain on the second floor with the eighth grade students. However, upperclassmen are able to come upstairs when we are open.
3. Need to move our second set of yearbooks to Parkview and bring a table back for our office. Second set is currently at Linda B's house. Need to coordinate time with Nancy Fedak for access to Parkview.
4. Setting up a work day in our office.
5. Work schedule – need four volunteers to commit to one day a week to man the alumni office from noon to 3 pm
6. Display case - we have always been told that the display case across from the Hall of Fame was ours to use whenever we wanted it. If we can't have an office on the main floor, we need that space to display memorabilia. We need to get it emptied and get the keys. Mary Lou, please put your design talents to work on this display area. Since the school is unable to provide an office that would encourage interest or participation in the association for current staff and upperclassmen, this display case could be crucial. Joe Kuchta advised us to contact the Music Department and Lou Nagy for access.
7. 2014 Educator and Helping Hand of the year: Parma City School District is seeking nominations through 4/17 for outstanding teachers and support staff for the 2014 Educator and Helping Hand of the Year Award.

Vice President Report – Deb Zmijewski-Greytak '73

1. Deb will get in touch with Carrie Vadini-Baker to see how we can be involved at dances or other events.
2. Deb will get in touch with Norm Baker re putting an association ad in the Archive and to see if we can get a couple of the 2013 yearbooks for our reference libraries. Also information on advertising in the yearbook.

Deb has been unable to get a response from either of these people after multiple attempts. We have asked Joe Kuchta to run interference for us on these questions:

- a) Carrie's questions are the same as above; nothing specific at this time. We need a starting point.
- b) Norm's questions:
 1. How much does it cost to place an ad in the yearbook?
 2. How do we get an ad in the yearbook? Who do we contact that will respond to us?
 3. What format does the ad need to be in? When is the deadline date to submit ads?
 4. Can the school donate two copies for our archives? And how/from whom do we request this?

Treasurer's Report - Cathy Solomon '73

1. Budget for fiscal year 7/1/14 thru 6/30/15: Expenses were discussed and it was approved for Linda to purchase an inexpensive printer to be used only for alumni business. (Cathy Solomon has donated a printer for this purpose)
2. Halle Magpoc-Dawson '89 asked if the association would be interested in sponsoring her daughter's softball team this year; cost is \$175 of which she will pay \$75. We agreed this would be a better way to spend advertising dollars than ads in programs. Three alumni have donated \$10 each so the association will only have to pay \$70.

Secretary – Stacy Brown-Grice '93

Reunion Coordinator – NEEDED

1. Reunion account statements were mailed 1/31/14
2. Classes ending in a 4 or a 9 can be looking forward to reunions in 2014. Of the 9 classes that fall into this category, 8 have planned reunions for 2014; one has already started planning for 2015.
 - ★ Class of 1964: 50th Reunion: July 25-27, 2014
 - ★ Class of 1965: 50th Reunion: July 10-11, 2015
 - ★ Class of 1969: 45th Reunion: Sept. 27, 2014
 - ★ Class of 1974: 40th Reunion: August 1-3, 2014
 - ★ Class of 1979: 35th Reunion: July 19, 2014
 - ★ Class of 1984: 30th Reunion - August 9, 2014
 - ★ Class of 1989: 25th Reunion - August 2, 2014
 - ★ Class of 1994: 20th Reunion - In planning stages
 - ★ Class of 1999: No info from anyone yet.
 - ★ Class of 2004: 10th Reunion – August 23, 2014
3. Classes are asking about tours of the school. Since most reunions are in the summer months when school is not open, we need to know how much it will cost a class of alums to pay to have the school open for 2-3 hours on a Saturday for this purpose. The answer is still no because there is no set schedule when the building will or will not be available due to repair issues over the summer. (As for comparison, neither Parma nor Normandy offer tours of their buildings.)

However, an idea was brought up that we will look into further. That would be to have a special day during the school year where the building can be open for tours to all alumni and incorporate other events into a special time. We will discuss this further.

Scholarship Report - Alan Rudolph '88

1. Essays were posted to FB and the website and voting ended on 4/11
2. Dinner is on May 19 Independence. Alan plans to attend.
3. The decisions are now in the hands of the Council as they are reviewing all of the rankings of all of the organizations to allocate the recipients.
4. Winners Circle isn't until the end of April, and Alan finds out a couple of days before that who are the winners. He can't tell anyone at that time. After Winners Circle he will contact the winners to determine who will be attending the dinner with them and make arrangements for the dinner reservations. That's also when we will be able to let everyone know who are winners are and which essays were theirs.

Website - Frank Petersen '88

Public Relations – NEEDED

This person would be responsible for helping project a positive image in the community (on- and off-line) by posting all events and meetings in online calendars and finding other economical places to advertise. Helps with other marketing efforts along with the President, VP and other fundraising chairs.

Fundraising Committee – NEEDED

Chairs fundraising efforts for scholarships and operating expenses.

Database Report - Halle Dawson '89

Hall of Fame - Bob Baisch '65

1. The Hall of Fame display is in need of updating and the framing and new design will cost approximately \$300. We will solicit \$1000 for additional design ideas from present Hall of Fame members. Donation request letters were mailed this week. Donation requests were made on our website and in our newsletter.
2. Bob has many nominations but no one has filled out the criteria form. He will contact the nominators and ask for that form so the decision has a level playing field to pick from. We will not have an induction at graduation this year but will save it for 10/3/14 at the VF/Parma football game since the Tailgate Party will already be in progress as part of the celebration.

Nominating Committee - NEEDED

Need nominations for all positions. Elections are in April 2014. This person would contact present board members as well as other alumni to look for nominations of board positions and committee chairmen.

Membership Committee - Terry Wandt '63

1. Senior Recognition Day is on May 23 and we will formally acknowledge and present certificates to our scholarship winners. We will also have a table there with alumni information.
2. Terry will set up meeting with 2014 officers, advisors and us to discuss alumni assoc and get all contact information of officers.
3. The suggestion was also made that we could do something for Teacher Appreciation Week – App 130 teachers in VF. Since this occurs in May, we will table this to plan something in the fall for May of 2015.

Old Business

1. Alumni are sought to attend school board, Parma Hts City Council and Parma City Council, PTA, Athletic Boosters and Music Boosters meetings representing the alumni association.
2. Have info tables at the basketball games or wrestling matches. Who do we need to contact to make these arrangements? **Need someone to get involved with this project.**

New Business

1. The Planetarium has been fixed and a lesson plan is in the works for its use at VF. The association will discuss how we can utilize this asset for the benefit of the school and the association. People like coming back to the school for events; we should use the assets to raise money for scholarships or current students.
2. Nancy Fedak has requested a donation for paper products for the Athletic Hall of Fame induction reception on 5/3/14. The association will donate \$50; Deb, Linda and Mary Lou will attend to assist with the reception.
3. Nancy Fedak is selling raffle tickets for the Parma Education Foundation – raffle for a 2015 Chevy Cruze. Tickets are \$10; if we sell any for them, we will get \$4 back. Linda will get some tickets from Nancy to sell.
4. ***First Annual Scholarship Golf Outing*** – Terry Wandt, Chair. August 8, 2014 at Ridgewood Golf Club. Details are still being worked out. Will need everyone to help soliciting donations for prizes and hole sponsors, people to drive the drink carts and work at the hole contests.
5. ***Casino Trip to Presque Isle in Erie PA*** – Linda Brown chairing. Monday, May 19, 2014. Cancelled due to lack of interest.
6. ***VF Tailgate Party*** for VF/Parma (10/3/14) and/or VF/Normandy (10/31/14) football games. This topic has been discussed on Facebook and Linda will contact those people who have mentioned knowledge of other tailgating that goes on in the parking lot where the old administration building was in order to learn more. Nancy Fedak (PSHAA) and Linda will discuss how we should proceed with this joint venture. VF will have it's Hall of Fame induction at this game followed by the party at the Fox and Hound.
7. ***VFAA Summer Meeting*** is Tuesday, July 15, 2014 at 7 pm at the Parma Heights Library